

GENERAL COMPANY INFORMATION



PLEASE ANSWER ALL QUESTIONS FULLY

1. Full name of Applicant:

Postal Address: Person to Contact:

..... Name:

..... Position:

..... Phone Number: Landline:

Registered Office: Mobile:

..... Email Address:

.....

Registration Number: Date of Incorporation:

Vat Number: Tax Clearance Certificate Yes/No

Immediate Holding Company:

Ultimate Holding Company:

2. Business of Applicant: (attach brochure, company profile, organisation chart)

.....

Website:

Approximate number of own employees: Office based: Site based:

3. Directors/Partners/Key Executives:

Full name and personal Address	Qualifications	Age	% Shareholding
.....
.....
.....
.....
.....

Please detail any changes in the past year:

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4. Has the firm, any member thereof or any related company :

(a) been bankrupt, in receivership or liquidation ?	Yes/No
(b) had a judgement registered against them ?	Yes/No
(c) had a claim made against a bond issued on it's behalf ?	Yes/No
(d) any unresolved or pending legal actions?	Yes/No
(e) had any trade accounts been closed for non-compliance with terms?	Yes/No
(f) arrears of more than three months in payment of PAYE/pension deductions	Yes/No
(g) arrears of more than two months in payments to Sub Contractors?	Yes/No
(h) has any Insurance Company or Bank declined to act as Surety on your behalf?	Yes/No

If the answer to any of the above questions is YES please give details below:

5. Have you an existing bond facility or arranged bonds previously? Yes/No
 If so, please give details

6. Total Bond Facility sought

7. Types of Bonds required

8. Largest contracts completed within last 3 years (complete below or attach a schedule)

Contract Description, Employer & Location	Final Contract Amount	Date Started	Date Completed	Supervising Architect / Engineer

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9. Bankers: (1) (2) (3)

Name:

Address:

.....

.....

Person to contact:

Present facility limits:

Overdraft:

Term Loan:

Bonds & Guarantees:

Present balances:

Current account:

Deposit account:

How Secured:

.....

Please sign and submit a Letter of Authority to each of your bankers

Also enclose copies of the most recent bank facility letters

10. Please provide full copies of Audited Accounts covering the last 2 years (and if applicant is a member of a Group, the latest Consolidated Audited Group Accounts of the ultimate parent company). Please also supply a copy of the most recent set of Management Accounts available.

Have there been any material events or changes since the publication of the latest audited accounts yes/no
If the answer is yes please give details below:

.....

Name and address of Accountants

.....

Person to contact Phone

I declare that the above statements and particulars are true and that to the best of my knowledge I have not withheld any information which could materially affect this application. I authorise Advent Risk Management Ltd to contact any source to obtain any information it may require in considering this application and understand that Advent Risk Management Ltd reserves the right to decline this application without giving reasons. I have read and accept the Privacy Statement of Advent Risk Management Ltd, which is displayed in full on their website www.adventrisk.ie

Signed: Title/Position:.....

Date:.....