

Please answer all questions fully. Details provided will be used in the bond wording. By submitting this information, you provide consent to the contents within, and any subsequent supporting information being shared with our Partners for the purposes of reviewing the bond request.

Section 1

Full name of Applicant: _____

Postal Address: _____

Registered Office: _____

Person to contact:

Name: _____

Position: _____

Phone: _____

Mobile: _____

Email: _____

Registration number: _____

Date of Incorporation: _____

Vat number: _____

Tax Clearance Cert: Yes/No

Immediate holding company: _____

Ultimate holding company: _____

Ultimate beneficial Owner(s): Name & Address

Section 2

Business of Applicant: Please attach - brochure, company profile, organisation chart

Website: _____

Approximate number of own employees: _____ Office based: _____ Site based: _____

Section 3

Directors/Partners/Key Executives:

Full name and personal address	Qualifications	Age	% Shareholding
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please detail any changes in the past year:



Section 4

Has the firm, any member thereof or any related company:

- | | |
|---|--------|
| (a) been bankrupt, in receivership or liquidation? | Yes/No |
| (b) had a judgement registered against them? | Yes/No |
| (c) had a claim made against a bond issued on its behalf? | Yes/No |
| (d) any unresolved or pending legal actions? | Yes/No |
| (e) had any trade accounts been closed for non-compliance with terms? | Yes/No |
| (f) arrears of more than three months in payment of PAYE/pension deductions | Yes/No |
| (g) arrears of more than two months in payments to Sub Contractors? | Yes/No |
| (h) has any Insurance Company or Bank declined to act as Surety on your behalf? | Yes/No |

If the answer to any of the above questions is YES, please give details below:

Section 5

Have you an existing bond facility or arranged bonds previously? Yes/No

If so, please give details

Section 6

Total bond facility sought: _____

Section 7

Types & Amount of Bonds required:



Section 8

Largest contracts completed within last 3 years (complete below or attach a schedule)

Contract Description, Employer & Location	Final Contract Amount	Date Started	Date Completed	Supervising Architect / Engineer

Section 9

Bankers:	(1)	(2)	(3)
Name:	_____	_____	_____
Address:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Contact:	_____	_____	_____
Present facility limits:			
Overdraft	_____	_____	_____
Term loan	_____	_____	_____
Bonds & Guarantees:			
	_____	_____	_____
Present balances:			
	_____	_____	_____
Current account:			
	_____	_____	_____
Deposit amount:			
	_____	_____	_____
How secured:			
	_____	_____	_____

Please sign and submit a Letter of Authority to each of your bankers
 Also enclose copies of the most recent bank facility letters.



Section 10

Please provide the following:

Full copies of Audited Accounts covering the last 2 years (and if applicant is a member of a Group, the latest Consolidated Audited Group Accounts of the ultimate parent company).

Copy of the most recent set of Management Accounts available.

Have there been any material events or changes since the publication of the latest audited accounts Yes / No

If the answer is yes please give details below:

Name and address of accountants: _____

Person to contact: _____ Phone: _____

I declare that the above statements and particulars are true and that to the best of my knowledge I have not withheld any information which could materially affect this application. I authorise Advent Risk Management Limited to contact any source to obtain any information it may require in considering this application and understand that the Advent Risk Management Limited reserves the right to decline this application without giving reasons. I have read and accept the Privacy Statement of Advent Risk Management Ltd, which is displayed in full on their website www.adventrisk.ie

Signed: _____

Title/Position: _____

Date: _____

